HOW TO RESERVE

May I Reserve By Phone?

Park shelter reservations will be taken starting at 8:00 a.m. on Tuesday, January 2, 2024, for April 15 through October 15, 2024. Year-in-advance reservations are not given. Reservations must be made at least 48 hours prior to the activity.

When May Sites Be Reserved?

- Park shelter reservations will be taken starting at 8:00 am on Tuesday, January 2, 2024, for April 15 through October 15, 2024. Year-in-advance reservations are not given. Reservations must be made at least 48 hours prior to the activity.

What If I Must Cancel?

Cancellations must be made at least two weeks prior to the reservation in order to receive a full refund.

What Hours May I Reserve?

- Reservations are predefined five-hour set times for medium/large shelters: 9am-2pm or 4pm-9pm.
- Reservations for Mirabeau Springs are in two-hour blocks of time of your choosing. Please contact CenterPlace for reservations.
- Reservations are predefined two-hour set times for small shelters at Browns Park and Discovery Playground (outside the perimeter fencing) of: 10am-12pm or 1pm-3pm or 4pm-6pm.

How Can I Reserve a Shelter or Ball Field?

- Please submit a completed Facility Usage Application form along with full payment of all fees and deposits.
- We accept cash, check (payable to the City of Spokane Valley), VISA, Mastercard, American Express, and Discover cards.
- Reservations may be made by walk-in, email, mail, or fax during business hours.
- Completed reservation requests are processed in the order in which they are received.

How Do I Know My Reservation Has Been Made?

- Upon approval of your application from the Parks and Recreation Director or designee, a Facility Permit will be issued and sent to you. Please keep this permit with you as proof of your reservation. Your reservation will also be posted in a kiosk so other park users are aware the site is reserved.

Do I Need an Amplified Sound Permit?

An Amplified Sound Permit Application must be submitted to amplify sound of any type with a volume audible at a distance over 30 feet in a city park. There is no charge for this permit. Your application is subject to approval.

Amplified Sound Permit Application must be submitted in order to receive a Facility Permit, and must name the City of Spokane Valley as an additional insured for at least $1 million per occurrence and $2 million aggregate.

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May I Reserve By Phone?

Sorry, we cannot make reservations over the phone or hold your date. Reservations must be made in person at CenterPlace Regional Event Center, 2426 N. Discovery Place, by email, mail, or fax.

What If It Rains?

Sorry, we cannot give refunds due to inclement weather.

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### SPOKANE VALLEY PARKS, TRAILS, & FACILITY GUIDE

#### FACILITIES

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#### CENTENNIAL TRAIL

- 40 miles of paved trail from Nine Mile Falls, WA to Idaho State Line and generally follows the Spokane River. Trailheads include: Mirabeau Point Park, Myrtle Point, Sullivan Park, Flora Rd, and Barker Rd. spokanecentennialtrail.org

#### DISCOVERY PLAYGROUND

- 5.1 miles of paved trail from University Rd to Liberty Lake, WA, constructed on the old Milwaukee Railroad right-of-way parallel to the Sprague Ave corridor. Trailheads include: University, Pines, Best, and Tschirley Roads. spokanevalley.org/applewaytrail

#### SUMMARY OF PARK RULES AND REGULATIONS:

- Some park facilities may be reserved by written permit. Users must refrain from use to permit holders and park maintenance staff. Failure to comply with park rules may result in removal from park and/or loss of park use privileges.

- **ESPECIALLY AT MIRABEAU POINT PARK, PLEASE...**
  - No fishing, swimming, or wading at Mirabeau Springs.
  - No dogs off leashes or in the pond.
  - No motorized vehicles in parks on pathways or trails.
  - Enjoy the local wildlife, but please do not feed, approach or capture.