



**For Internal Parks and Recreation Use Only**

☐ Approved ☐ Denied Director's Signature: \_\_\_\_\_

Total Scholarship Awarded: \_\_\_\_\_

Staff Initial: \_\_\_\_\_ Date: \_\_\_\_\_

## Scholarship Application

Scholarships cover 50% of program costs and are limited to one program per participant. Applications will be processed on a first-come, first-served basis, and scholarships will be awarded based on available funding.

Parent/Guardian Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Participants Applying for Scholarship:

	Participant Name	Age	Program Request	Total Program Fee
1				
2				
3				
4				

Eligibility is based on financial need – income and dependency documentation are required, including:

- ✓ Free/Reduced lunch determination letter and/or:
- ✓ Self-Declaration of Household Income

Your application will be reviewed, and you will be notified of the determination within five business days. Program space will not be held while applications are being reviewed.

### Gross Income Declaration:

At this time, it is the policy of the City of Spokane Valley Parks and Recreation Department to enable children of lower income families to participate in City recreation programs by granting limited scholarships. Eligibility will be determined by Spokane Area Median Income (AMI). Participants shall certify their eligibility by signing below. Eligibility is determined based on the annual household income being at or below 80% of AMI based on the household size as listed on the [Affordable Income Limits by Household Size](#) attached hereto and as set forth by the U.S. Department of Housing and Urban Development as updated annually. The maximum amount of the scholarship is up to a maximum of 50% off the total cost of the session, and limited to one single session per child, per registration season. Following this determination, you will be notified of your eligibility, and awarded scholarships will be deducted from your final invoice. In the meantime, please pay 50% of your child's fees. If a balance remains, we will invoice you accordingly.

By signing below, I agree to this policy, and I certify that my household annual gross income is at or below 80% AMI for my household size based on the currently listed table by the U.S. Department of Housing and Urban Development OR that I have shown proof of eligibility for free or reduced school lunch. If requested, I agree to release accurate information to the City of Spokane Valley that pertains to my household's income status for the purpose of investigating eligibility. I further agree to pay any remaining registration balance the City of Spokane Valley may determine I need to pay, after verifying my family's eligibility for scholarship.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit this form the Parks and Recreation department: 2426 N Discovery Pl, Spokane Valley, WA 99216 or [parksandrec@spokanevalleywa.gov](mailto:parksandrec@spokanevalleywa.gov). Forms must be approved before registering for specified program.