

# City of Spokane Valley Employment Opportunity

## POSITION: Assistant Engineer (Traffic)

**ABOUT THE CITY:** Spokane Valley is a city with a population of over 106,000 located on the eastern border of Washington State in the heart of the Inland Northwest. We pride ourselves on quality neighborhoods and schools, along with strong business and retail centers. Friendly people, natural surroundings and beautiful weather are part of what makes our community a favorite destination. Spokane Valley is developing a high-performing organization, and employs the use of best practices. We are a workforce based upon loyalty, accountability and professionalism. We place a high value on customer service and take a team-oriented, collaborative approach to the way we do business. If working for a fast-paced, evolving organization appeals to you, and you desire a work environment that is intellectually stimulating, respectful and rewarding, we urge you to complete an application.

**ABOUT THE POSITION:** Spokane Valley is seeking a highly qualified and enthusiastic employee to serve our City as a full-time Assistant Engineer in our Traffic Engineering Group. The ideal candidate will support the City by assisting in the planning, design, and construction of a wide variety of municipal projects, completion and review of numerous types of traffic analyses, and continuing the growth of our traffic signal performance management system. The ideal candidate will have exceptional technical skills, along with a strong desire to provide superior service to both internal and external customers.

**SELECTED EXAMPLES OF DUTIES:** This position performs traffic engineering support work in the office, as well as field support for various municipal projects. This position assists in reviewing consultant traffic analyses and traffic design, conducting internal analyses and developing reports, creating construction plans and specifications, investigating and resolving citizen concerns related to City traffic laws and policies, and construction inspection and documentation. The ideal candidate will be working directly with talented engineering professionals who are team-oriented and willing to mentor.

**DESIRED MINIMUM QUALIFICATIONS:** Education and Experience: Graduation from a four-year college or university in civil engineering or a closely related field; and minimum of two years professional civil engineering experience. An equivalent combination of related education and experience may be considered. Experience and proficiency in Trip Generation estimates and Highway Capacity Manual analyses is necessary. Experience with Synchro, Sidra, and AutoCAD/Civil 3D is highly desired, but not required. Experience with municipal projects is strongly preferred.

Necessary Knowledge, Skills and Abilities: Knowledge of civil engineering principles, practices and methods as applicable to a municipal setting. Ability to prepare and organize engineering data, reports; as well as the ability to effectively communicate orally and in writing to contractors, property owners, employees, consultants, and the general public. The ideal candidate must be detail oriented, self-motivated and be willing to work in a fast-paced environment.

**SPECIAL REQUIREMENTS:** Must possess a valid State driver's license or have the ability to obtain one prior to employment; must be physically capable of moving about construction work sites and lift up to 25 lbs. Registration as an Engineer In Training (EIT) is required, or as a Professional Engineer (PE) is desirable. Successful completion of a background check, including a criminal check, is a requirement of employment at Spokane Valley. Experience in public works engineering, design and construction strongly preferred.

**SALARY:** Salary range is \$5,878- \$8,899 per month. Hiring salary DOQ and includes an excellent benefit package.

**BENEFITS:** Health benefits are provided through the Association of Washington Cities Employee Benefit Trust. The City currently provides excellent medical, dental, life, long term disability, vision, and Employee Assistance benefits. Eleven paid holidays, vacation, sick leave, plus five days of paid administrative leave per year (prorated depending on hiring date). The required retirement system of the City is Washington Public Employee's Retirement System (PERS) which requires an employee contribution. In addition, employees have the option of signing up for a 457 deferred compensation plan with the City. The City does not participate in Social Security. However, the City has adopted an ICMA-RC 401(A) Social Security substitute plan with the same contribution rates as FICA. Additional benefits include continuing education and training. All positions in the City are considered at-will.

**TO APPLY** Interested and qualified persons are invited to submit a complete City application, résumé, cover letter and list of five (5) work-related references (name and phone number) via our Online Application System at [www.spokanevalley.org](http://www.spokanevalley.org) - click on Jobs.

**APPLICATION DEADLINE:** Apply Immediately. Recruitment open until filled.

*The City of Spokane Valley has a policy of limiting tobacco use in the workplace.  
We are an Equal Opportunity Employer*

## PLEASE POST

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